

Instructions to Contributors

The following instructions apply to articles. (To submit a review, visit computermusicjournal.org and click "Reviews," then "Guidelines for CMJ Reviewers.")

Manuscripts should be sent both electronically (to cmj@mitpress.mit.edu, with a subject line that includes "[CMJ MS]" and the first author's surname) and in hard copy (to Douglas Keislar, Editor, *Computer Music Journal*, 2550 9th Street #207B, Berkeley, California 94710, USA). If you do not receive an acknowledgment within one week, please inquire.

Before submitting a manuscript, study the *Journal's* guidelines below, as well as the manuscript template and the style and spelling guide, available on the submissions guidelines page:

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Manuscripts are accepted with the understanding that the editors may revise them for clarity and to conform to the *Journal's* style. Manuscripts are peer-reviewed by at least two anonymous referees, and authors are sent proofs before publication.

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Acceptable Formats. Manuscripts must be submitted in two versions: (1) an anonymous version as a PDF file, and (2) a non-anonymous version, both on paper and as PDF. Attach the PDFs to an email that also mentions any supplementary media examples. In the anonymous version, omit the by-line, author addresses, acknowledgments, and unnecessary mentions of your institution. Also replace each obvious self-citation (and the corresponding entry in the References list) with

"Reference removed for anonymity," but retain the year.

Specifications. Please put your text into the *Journal's* Word (preferred) or LaTeX template, then apply the appropriate style to every paragraph, including headings, code examples, references, etc. Start with an abstract of about 200 words. All material should be double-spaced, including references and figure captions. Put page numbers in the page header or footer. In the page setup, use Letter size, not A4. The submitted material should not exceed 25 pages, including references and figures. If possible, insert figures into the document where first discussed; otherwise, supply figures separately and use clearly visible figure callouts in the text, e.g., "(INSERT FIGURE 3 ABOUT HERE)." Using a PDF utility, generate a PDF file from the Word or LaTeX version.

Editing Guidelines. Articles should be presented in a formal essay style, with a single flow of text. Employ parenthetical expressions sparingly, and write in complete sentences. The *Journal* uses neither footnotes nor lists of bulleted items.

There are, at most, three levels of headings. Sections are not numbered. Their titles are printed with initial uppercase letters on all important words (not all uppercase).

The running text must mention each figure: e.g., "Figure 3 demonstrates this dependency." The first mentions must appear in the same order as the figures.

Italicize the first use of a new term or item of jargon; do not use italicization or fonts for emphasis. However, program code uses a fixed-width font.

References. Cite references in the text by author's last name and year of publication, in parentheses with no comma. Multiple citations from the same author are separated by commas, e.g., "(Ariza 2004, 2006)." Citations from different authors use semicolons, e.g., "(Roads 1981; Roads and Pope 1997)."

References should be listed (unnumbered) alphabetically—chronologically for a particular author—at the end of the article. List cited references only. The *Journal* uses the *Chicago Manual of Style* format, with periods separating most items:

Harley, J. 2011. "Formatting References." *Computer Music Journal* 13(3):51–55.

Leider, C., and B. Terry. 1996. "All About References." *Proceedings of the 1996 International Computer Music Conference*, pp. 51–54.

Makan, K., G. Tzanetakis, and L. Wyse. 2004. *Book References*. New York: John Wiley and Sons.

See the style guide for more examples.

Algorithms. The *Journal* publishes algorithms but not program listings. Algorithms should be described in a well-known programming language and thoroughly commented (i.e., more English than program). To prevent incorrect line breaks, lengthy examples are usually presented as figures.

Art. Please submit all artwork as grayscale computer files. Diagrams reliant on color must be avoided. We require EPS (Encapsulated—not plain—PostScript) for line art, such as graphs, and TIFF (266 dpi minimum, at the desired print size) for bitmaps, such as photos and screen images. Avoid converting bitmaps to EPS, or line art to TIFF. To ensure legibility of line art, line settings should be no thinner than 0.5 points. The first word of each label in the artwork should start with an uppercase letter.

For the initial submission, place figures in-line in the manuscript. Upon acceptance, each figure must be supplied in a separate file, without the figure caption or figure number. Each subfigure must be in its own file, without the subfigure letter, e.g., "(a)" or "(b)." Include a README file describing the art files, their captions, and the programs that generated them.

Sound and Video Examples. Media examples that supplement the manuscript are encouraged, for possible inclusion on the *Journal's* annual DVD. Please include short program notes. Make media files available for download, or provide sounds on a CD and video on a DVD. Data files and software may also be provided.

Style. For all other questions of style, please refer to the *Journal's* style guide and to *The Chicago Manual of Style* (University of Chicago Press).