

Submission Guidelines

1. **Articles:** The **Journal** encourages submission of articles of no more than 20,000 words (main text and footnotes) in length. Articles submitted to the **Journal** should represent new work that has not previously been published in any form and is not under consideration elsewhere. *JAMS* is now using ScholarOne for article submissions. Article submissions should be made directly through the *JAMS* ScholarOne site at <https://mc.manuscriptcentral.com/jams>. Ethical guidelines and policies relating to the peer review process are available under “Instructions and Forms” after logging in to that site.

2. Submit the text and list of works cited as separate Word files (.doc or .docx), tables and captions as separate files (either .doc/.docx or .pdf), and all music examples and figures (continuous tone and line illustrations) separately as PDFs or JPGs. The position of all tables, examples, and figures should be indicated in the text. Text material should be double-spaced, with margins of at least one inch.

3. Include (1) a one-paragraph abstract of no more than 250 words conforming to RILM guidelines (http://www.rilm.org/submissions/pdf/Guidelines_AbstractStyle.pdf) and (2) a list of works cited, following *Chicago Manual of Style* bibliography guidelines.

4. To allow for the anonymous outside review of submissions, the author’s name should appear only in the cover letter, which should also contain the full title of the submission and all relevant contact information. Authors should avoid identifying themselves in any way in the document itself (header, works cited, or footnotes).

5. In articles and colloquies, which are accompanied by a list of works cited, bibliographical citations in footnotes should all be given in shortened form; in reviews (of books and of digital and multimedia projects), a full citation should be given the first time a work is cited, with shortened citations thereafter. All citations should conform to the guidelines given in Chapter 14 of *The Chicago Manual of Style*, 17th ed. (2017). Please note that the **Journal** no longer permits citation of links to online streaming services such as YouTube and Vimeo.

6. Authors of accepted articles must provide music examples as either Sibelius or Finale files (or in comparable music notation software that has the ability to export to MusicXML) and figures as high-resolution digital files (TIFF, minimum 300 dpi for continuous tone images, 1200 dpi for line drawings, including score facsimiles). They will receive additional guidelines for the submission of any multimedia examples and related content for the online publication of the **Journal**.

7. It is the author’s responsibility to secure all necessary permissions for such material before an article can go into production. Authors are encouraged to review the University of California Press’s author permissions resources prior to submission. They must also complete and sign the Press’s Publication Agreement form at this preliminary stage. Both these documents may be viewed at <http://jams.ucpress.edu/content/submit> (paragraph 7).

8. **Colloquies:** The **Journal** periodically includes a collection of brief essays by multiple authors offering a dialogue on a specific topic or research question and introduced by a convenor. Proposals for colloquies should consist of a two-page overview accompanied by a list of four to six committed authors who are able to offer multiple expert viewpoints. Proposals will be reviewed by the Editor-in-Chief and by members of the Editorial Board. Convenors of accepted proposals will be responsible for submitting the entire colloquy in accordance with guidelines supplied by the Editor-in-Chief. Final submissions must then be approved by the Editorial Board prior to publication. **Send colloquy proposals and submissions to:** Kevin C. Karnes, Editor-in-Chief, *JAMS*, e-mail: jamseditor@ucpress.edu.

9. **Reviews:** The **Journal** reviews selected scholarly books on music as well as music editions of scholarly significance in each issue. Textbooks, periodicals, and editions of new music are not usually reviewed. **Send copies of publications for review to:** Gurminder K. Bhogal, Review Editor, *JAMS*, Department of Music, 106 Central Street, Wellesley College, Wellesley, MA 02481.

10. **Digital and Multimedia Scholarship:** The **Journal** periodically reviews works of digital and multimedia scholarship, including documentary films, recordings, analytical software, interactive websites, and databases that are direct products of musicological research. **For guidelines and information on sending digital and multimedia works for review, contact:** Jeffers Engelhardt, Digital and Multimedia Editor, *JAMS*, e-mail: jams.media@ucpress.edu.